

CORRIGENDUM no 1
to the
GUIDELINES FOR APPLICANTS

Publication Ref: EuropeAid/130847/L/ACT/RS

SUPPORT TO CIVIL SOCIETY

- 1. The following alterations and/or corrections are made to the second paragraph of point (2) of section 2.1.1 ELIGIBILITY OF APPLICANTS: WHO MAY APPLY? in the Guidelines for applicants (p.6):**

The former text:

In part B section **VI** of the grant application form (“Declaration by the applicant”), applicants must declare that they do not fall into any of these situations.

Shall read as new text:

In part B section **7** of the grant application form (“Declaration by the applicant”), applicants must declare that they do not fall into any of these situations.

- 2. The following additions are made to section INELIGIBLE COSTS of 2.1.4 ELIGIBILITY OF COSTS: COSTS WHICH MAY BE TAKEN INTO CONSIDERATION FOR THE GRANT in the Guidelines for applicants (p.11):**

– **bank charges, costs of guarantees and similar charges**

- 3. The following alterations and/or corrections are made to the second paragraph of section 2.2.2 WHERE AND HOW TO SEND THE APPLICATIONS in the Guidelines for applicants (p.12):**

The former text:

The Checklist (Section **V** of part B the grant application form) and the Declaration by the applicant (Section **VI** of part B of the grant application form) must be stapled separately and enclosed in the envelope.

Shall read as new text:

The Checklist (Section **6** of part B the grant application form) and the Declaration by the applicant (Section **7** of part B of the grant application form) must be stapled separately and enclosed in the envelope.

- 4. The following alterations and/or corrections are made to the last paragraph of section 2.2.2 WHERE AND HOW TO SEND THE APPLICATIONS in the Guidelines for applicants (p.12):**

The former text:

Applicants must verify that their application is complete using the checklist (section **V** of part B of the grant application form). **Incomplete applications may be rejected.**

Shall read as new text:

Applicants must verify that their application is complete using the checklist (section **6** of part B of the grant application form). **Incomplete applications may be rejected.**

- 5. The following alterations and/or corrections are made to section 2.2.3 DEADLINE FOR SUBMISSION OF APPLICATIONS in the Guidelines for applicants (p.12):**

The former text:

The deadline for the submission of applications is 10 March **2010** as evidenced by the date of dispatch, the postmark or the date of the deposit slip. In the case of hand-deliveries, the deadline for receipt is at 15:00 hours local time as evidenced by the signed and dated receipt. Any application submitted after the deadline will automatically be rejected.

Shall read as new text:

The deadline for the submission of applications is 10 March **2011** as evidenced by the date of dispatch, the postmark or the date of the deposit slip. In the case of hand-deliveries, the deadline for receipt is at 15:00 hours local time as evidenced by the signed and dated receipt. Any application submitted after the deadline will automatically be rejected.

- 6. The following alterations and/or corrections are made to the second bullet of point (1) of section 2.3 EVALUATION AND SELECTION OF APPLICATIONS in the Guidelines for applicants (p.13):**

The former text:

The Application Form satisfies all the criteria specified in points 1-6 of the Checklist (section **V** of part B of the grant application form). If any of the requested information is missing or is incorrect, the application may be rejected on that sole basis and the application will not be evaluated further.

Shall read as new text:

The Application Form satisfies all the criteria specified in points 1-6 of the Checklist (section **6** of part B of the grant application form). If any of the requested information is missing or is incorrect, the application may be rejected on that sole basis and the application will not be evaluated further.

- 7. The following alterations and/or corrections are made to the first bullet of point (2) of section 2.3 EVALUATION AND SELECTION OF APPLICATIONS in the Guidelines for applicants (p.14):**

The former text:

The full application form satisfies all the criteria specified in points 1-9 of the Checklist (Section **V** of part B of the grant application form). If any of the requested information is missing or is incorrect, the application may be rejected on that sole basis and the application will not be evaluated further.

Shall read as new text:

The full application form satisfies all the criteria specified in points 1-9 of the Checklist (Section **6** of part B of the grant application form). If any of the requested information is missing or is incorrect, the application may be rejected on that sole basis and the application will not be evaluated further.

- 8. The following alterations and/or corrections are made to the first bullet of point (3) of section 2.3 EVALUATION AND SELECTION OF APPLICATIONS in the Guidelines for applicants (p.16):**

The former text:

The Declaration by the applicant (Section **VI** of part B the grant application form) will be cross-checked with the supporting documents provided by the applicant. Any missing supporting document or any incoherence between the Declaration by the applicant and the supporting documents may lead to the rejection of the application on that sole basis.

Shall read as new text:

The Declaration by the applicant (Section **7** of part B the grant application form) will be cross-checked with the supporting documents provided by the applicant. Any missing supporting document or any incoherence between the Declaration by the applicant and the supporting documents may lead to the rejection of the application on that sole basis.

9. The following alterations and/or corrections are made to section 2.5.2 INDICATIVE TIMETABLE in the Guidelines for applicants (p.17):

The former text:

	DATE	TIME*
Information meetings	January 2011	
Deadline for request for any clarifications from the Contracting Authority	17.2.2011 (21 days before the submission deadline)	N/A
Last date on which clarifications are issued by the Contracting Authority	27.2.2011 (11 days before the submission deadline)	N/A
Deadline for submission of Application Form	10.3.2010	15:00
Information to applicants on the opening & administrative check (step 1)	04.4.2011*	-
Information to applicants on the evaluation of the Concept Notes (step 2)	29.4.2011*	-
Information to applicants on the evaluation of the Full Application Form (step 3)	24.5.2011*	-
Notification of award (after the eligibility check) (step 4)	18.6.2011*	-
Contract signature	23.6.2011*	-

Shall read as new text:

	DATE	TIME*
Information meetings	January 2011	
Deadline for request for any clarifications from the Contracting Authority	17.2.2011 (21 days before the submission deadline)	N/A
Last date on which clarifications are issued by the Contracting Authority	27.2.2011 (11 days before the submission deadline)	N/A
Deadline for submission of Application Form	10.3.2011	15:00
Information to applicants on the opening & administrative checks and concept note evaluation (step 1)	29.4.2011*	-
Information to applicants on the evaluation of the Full Application Form (step 2)	24.5.2011*	-
Notification of award (after the eligibility check) (step 3)	18.6.2011*	-
Contract signature	23.6.2011*	-

All other terms and conditions of the Guidelines for applicants remain unchanged. The above alterations and /or additions to the Guidelines for applicants are integral part of the Guidelines for applicants.